## LOG-IN Instructions

320-587-2233 Member FDIC

Welcome to CB Online, your convenient way to manage your money online! Here's how to log-in:

**STEP 1:** Go to www.cbhutch.com and click on **Personal Banking** from the main menu.



STEP 2: Click on Individual Login.

**STEP 3:** Click on **First Time User** right under the logo (used only the first time you enroll).



**STEP 4:** Enter your account number, the type of account, and a temporary password (last four digits of your social security number)

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|--|----------------------------------|----------------------------------|----|--|
| FIRST TIME USER  |                                  |                                  |    |  |
|  |                                  |                                  |    |  |
| st Time Login  |                                  |                                  |    |  |
| st Time Login<br>ur initial password is the last 4 digi<br>Part Time User Information<br>Account Number  | s of your Social Security Number | or your telephone banking passwo | d. |  |
| st Time Login<br>ur initial password is the last 4 digi<br>Part Time User Information<br>Account Number:<br>Account Type:  | s of your Social Security Number | or your telephone banking passwo | d. |  |
| st Time Login<br>ur initial password is the last 4 digi<br>initial me User Information<br>Account Number:<br>Account Type:<br>Password:                          | s of your Social Security Number | or your telephone banking passwo | d. |  |
| st Time Login<br>ur initial password is the last 4 digi<br>initial User Information<br>Account Number:<br>Account Type:<br>Password:<br>Indicates Required Field | s of your Social Security Number | or your telephone banking passwo | d. |  |

**STEP 5:** Enter a User Code (in future logins this will be the first thing you will be asked, so make it easy to remember) Your user code is case sensitive and will need to be at least six characters.

**STEP 6:** Enter new password and confirm it. Your new password should be at least 8 characters, and should be a combination of letters and numbers. Example: citizens1

**STEP 7:** An authentication image (picture) will appear. You will need to enter an authentication pass phrase which you will create. (This image will appear every time you login from your computer.) You will also be asked for your email address as well as three security questions. These will be used in case you login from another computer that is not your primary one.

| it Security Data   |   |
|--|---|
| Information  |   |
| Protecting your personal informati-<br>immediately.  | on is important to us. Please take a few minutes to complete some additional security data. The image below will appear each time you log in to internet Banking. If you do not see the image, exit |
| Contact Information  |   |
| änter E-mail Address:  |   |
| Confirm E-mail Address:  |   |
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**STEP 8:** Accept the Online Agreement

**STEP 9:** Enroll for Mobile banking (decline or ask later) Mobile App Code: **GoMobile0315** 

**STEP 10:** Enroll for E-statements Confirmation Code: **CBT511** 

Just so there are no surprises, for security reasons you will be asked to change your password every 90 days. Also, it will be helpful for you to know that if you would like a same-day transfer, use "Express Transfer." For recurring transfers, use "Scheduled Transfer."